

## Lundbeck UK Donation Application Form

### Guidance for Completion of Request form

Please complete all fields of the form for a full review of your request to take place.

Once the form is complete, please send to [UKGrantsandDonations@lundbeck.com](mailto:UKGrantsandDonations@lundbeck.com).

Donations cannot be provided to individuals only to organisations.

Section 1 – Applicant Details	
Date of Application	
Requesting Organisation Name	
Organisation Address	
Postal Code	
Primary Contact Name and Details	Name: Role: Email: Phone:
Organisation Type	<input type="checkbox"/> Healthcare Organisation <input type="checkbox"/> Patient Organisation <input type="checkbox"/> Charity <input type="checkbox"/> Other <i>(please give details)</i>
Section 2 – Activity Proposal	
Name of proposed project/activity requesting donations support from Lundbeck	
How would a donation support healthcare, education or scientific research	
Detailed description of the project/activity (please give in depth details including financial breakdowns)	
Estimated start and end dates of project/activity	Start Date: End Date:
Total cost of Project/Activity	
Total cost requested from Lundbeck Ltd <i>(Note: VAT is not payable on Donations)</i>	
Have you requested funding from any other pharmaceutical company for this project /activity? If yes, please provide name and requested amount.	

<p>Has your organisation receiving funding from Lundbeck Ltd during the past 3 years? If yes, please provide details in the box below including date of funding, amount, and purpose of funding.</p>	
<p><b>Section 3 - Anti-Bribery Questionnaire</b></p> <p>Bribery under the UK Bribery Act 2010 is defined as:</p> <p>Offering, promising, giving, requesting, agreeing to receive, or accepting an advantage with the intention of influencing a person to perform their functions improperly.</p> <ul style="list-style-type: none"> <li>To prevent any unwitting engagement in behaviour which might raise the suspicion of bribery, each application for a donation must be accompanied by a completed anti-bribery assessment form.</li> <li>Please read and act in accordance with the UK Anti-Bribery Act.</li> </ul> <p>Please complete the following questions so that Lundbeck Ltd can review your application for a donation.</p>	
Are you aware of the UK Bribery Act 2010	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has anyone employed by Lundbeck Ltd, including third parties retained by them, offered any payments or gifts to you or your organisation that were dependent on a benefit in kind being given to Lundbeck Ltd? If yes, please provide details:	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>(Details if applicable)</i>
Have you or your organisation ever violated any anti-bribery laws? If yes, please provide details:	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>(Details if applicable)</i>
Does anyone in your organisation make or influence decisions on any of the following in relation to Lundbeck Ltd products?	<p>Approval of product licenses</p> <input type="checkbox"/> Yes <input type="checkbox"/> No <p>Health Technology Appraisals</p> <input type="checkbox"/> Yes <input type="checkbox"/> No <p>Inclusion into formularies, guidelines or similar</p> <input type="checkbox"/> Yes <input type="checkbox"/> No
<p>If yes to any of the above question please give details here including name, role of person, nature of influence and Lundbeck products if known:</p>	
<p>I, the applicant has to the best of my knowledge answered the questions above accurately and am authorised to do so on behalf of my organisation.</p> <p>By submitting this application, the applicant gives permission for Lundbeck Ltd to contact the applicant via the contact details provided, to gain further information relating specifically to this application.</p>	

<b>Signature of Requestor:</b>  <i>(can be electronic signature)</i>	<b>Date of Signature:</b>
--	---------------------------

Once the form is complete, please send to [UKGrantsandDonations@lundbeck.com](mailto:UKGrantsandDonations@lundbeck.com).

The personal data which you have provided in this form will be used for the purposes of processing your request in accordance with our Privacy Notice for Healthcare Professionals. In processing your personal data, we will always comply with applicable data protection laws. A copy of our Privacy Notice can be found on our website at: [www.lundbeck.co.uk](http://www.lundbeck.co.uk). If our website is unavailable for any reason, please email [dataprivacy@lundbeck.com](mailto:dataprivacy@lundbeck.com) and we can provide a copy. We will only retain your personal data for as long as is reasonably necessary to achieve the purpose of the processing unless the law requires us to preserve it. Please note that under the requirements of the ABPI Code of Practice, we are required to publicly disclose donations on an annual basis and retain this information for at least five years after the end of the calendar year to which it relates.

***Lundbeck Ltd Use Only***

Date received by Lundbeck Ltd	
Date discussed at G&D Committee	
Date approved/rejected	